



Lincoln Community:

I am currently looking for both parent representation and community representation for Lincoln Middle School's School Accountability Committee (SAC).

School Accountability Committees (SAC), which are made up of parents and community members, offer guidance on academic action plans, budget priorities, safety issues and other areas. While SACs present recommendations to the principal, school administrators make the decisions and are ultimately responsible and accountable for those decisions.

### **SAC responsibilities:**

**1. Unified Improvement Plan:** A SAC's primary responsibility is to provide recommendations for their school's academic goals and action plans, which are included in the school's Unified Improvement Plan (UIP). Goals and action plans reflect the school's performance data, community input, and the philosophy of the school. Goals also align with the district's goals recorded in the district UIP.

**2. Budget priorities:** The SAC makes recommendations to the principal about spending priorities for budget expenditures of the building. The committee reviews staffing design, discretionary and non-discretionary funds, carryover, and all other funds available to the school. The SAC submits budget recommendations to the District Accountability Committee (DAC) annually via the SAC budget survey.

### **3. Quarterly SAC discussion topics:**

- Whether school leadership, personnel, and infrastructure are advancing or impeding implementation of the public school's accreditation contract with the Board of Education.
- Safety issues relative to the school environment.
- Community concerns and input regarding SAC duties and responsibilities.

**4. Annual report:** SACs submit budget input, via the annual SAC Budget Survey, to the DAC, which gives an annual recommendation about budget priorities to the Board of Education.

**SAC duties do not include addressing or advising on:**

- Personnel issues, including hiring or evaluating staff members
- Individual student discipline issues
- Any issues dealing with specific students, staff members, or parents

If you are interested in serving on this committee, please email me a [pstires@psdschools.org](mailto:pstires@psdschools.org). We will meet four times during the academic school year.

Warm Regards,

Penny Stires

Principal

Lincoln Middle, an IB World School

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